

Brighter Futures

POLICY REVIEW CALENDAR:

updated

updating

POLICY NAME	LAST REVIEW	NEXT REVIEW	WHO BY	NOTES
Code of Conduct	01/09/2020	01/09/2021	Trustees x 3	employees to create own with Trustees
Induction	01/09/2020	01/09/2023	Trustees x 2	use external support, i.e. NCVO or DCVC
Confidentiality	22/01/2020	22/01/2021	Trustees x 2	committee
Constitution	14/09/2020	n/a	Trustees x 6	any changes must be via AGM or EGM
GDPR/ Data Protection	21/09/2020	21/09/2021	Trustees x 2	Consult with ICO
Enviromental	11/01/2019	tbc	Trustees x 2	use external support, i.e. KWT
Equality / Equal ops	03/02/2022	04/02/2023	Trustees x 2	use external support, i.e. NCVO or DCVC
Financial Controls	10/05/2021	10/05/2022	Trustees x 3	use external support, i.e. CRANFIELD TRUST
Health and Safety	26/10/2020	26/10/2021	QTS & HSC	use external support, i.e. QTS
Safeguarding VA	07/02/2022	08/02/2023	Trustees x 3	use external support, i.e. WCVA
Safeguarding CYP	07/02/2022	08/02/2023	Trustees x 3	use external support, i.e. WCVA
Volunteering	07/01/2020	07/01/2022	Trustees x 2	use external support, i.e. NCVO or DCVC
Employee Induction	02/09/2020	02/09/2021	Trustees x 2	use external support, i.e. PENINSULA
Training Matrix	03/09/2021	03/09/2022	HSC	internal - use SWOT analysis
Welsh Language	04/04/2020	04/04/2023	Trustees x 2	use external support, i.e. Mentyr liath
Employee handbook	03/05/2021	03/05/2022	Peninsula	use external support, i.e. PENINSULA